



# Norfolk

Department of Planning & Community Development

## Attention:

### **Contractors Building Single Family Homes in the City of Norfolk**

Due to the problem of off site erosion and sediment entering the storm drain system, the City will be strictly enforcing the Erosion and Sediment Control Ordinance on single family home construction.

Contractors are responsible for:

1. Establishing and maintaining silt fences around the perimeter of construction sites to control sediment that leaves the site either by erosion or tracking from vehicles. Silt fences will be required on all sites and must be maintained daily.
2. Any curb or drop inlets must be protected with inlet protection.
3. Any sediment that leaves the site must be swept up daily.

**Violation of Norfolk's Erosion and Sediment Control Ordinance is a first class misdemeanor punishable up to \$2500 dollars a day.**

*If you have any questions, comments or concerns, contact Seamus McCarthy at 664-4363.*



# Norfolk

Department of Planning & Community Development

## Department of City Planning & Codes Administration Division of Codes Administration

400 Granby Street, Norfolk, VA 23510 (757) 664-6502

### Agreement in Lieu of an Erosion and Sediment Control Plan

Type of Project:

Single Family Residence Construction or Demolition: \_\_\_\_\_

Address of Project: \_\_\_\_\_

For the projects listed above, an Agreement in Lieu of a Plan is an acceptable alternative to the preparation of an individual erosion and sediment control plan. This agreement is meant to streamline and expedite the permit approval process by eliminating the plan preparation requirement for applicants. This agreement is a contract between the City of Norfolk and the applicant which specifies erosion and sediment control measures and standards that must be implemented. Prior to issuance, the applicant must first read, understand, accept, and sign the following declaration:

I agree to comply with the limitations and conditions of this agreement as outlined in the attached *City of Norfolk Standard Erosion and Sediment Control Note for Demolition and Single Family Residence Construction*, dated \_\_\_\_\_, and to limit and control off-site sedimentation. In addition, I agree to comply with any and all requirements determined necessary by any City of Norfolk Inspector if, upon field inspection, the measures employed on-site are found to be ineffective at controlling off-site sedimentation. Such requirements shall be based on the standards contained in the City of Norfolk's Erosion and Sediment Control Ordinance (City Code, Chapter 15), the Virginia Erosion and Sediment Control Laws and Regulations, and the latest edition of the Virginia Erosion and Sediment Control Handbook. These standards represent the minimum practices necessary to provide adequate control of erosion and sedimentation resulting from this project.

I have read and am familiar with the erosion and sediment control standards contained in the *City of Norfolk Standard Erosion and Sediment Control Notes For Demolition and Single Family Construction* (attached). I also understand that failure to comply with the conditions of this agreement could result in citations for violations of the Uniform Statewide Building Code, Erosion and Sediment Control Ordinance (City Code, Chapter 15), and other applicable City codes.

Signature of Applicant: \_\_\_\_\_

Name of Applicant (Please Print): \_\_\_\_\_ ☐ Owner ☐ Contractor ☐ Agent

Address of Applicant: \_\_\_\_\_  
(Street) (Apt #) (City) (State) (Zip Code)

Applicant's Telephone Number: \_\_\_\_\_

Applicant's Fax Number: \_\_\_\_\_

Applicant's E-mail Address: \_\_\_\_\_

**City of Norfolk Standard Erosion & Sediment Control Notes  
For Demolition and Single Family Residence Construction**

1. All demolition, construction, and disposal activities must be conducted in accordance with the City of Norfolk Erosion and Sediment Control Ordinance (City Code, Chapter 15). Unless otherwise indicated, all vegetative and erosion and sediment control practices will be constructed and maintained according to the minimum standards and specifications of the Virginia Erosion and Sediment Handbook (3<sup>rd</sup> Edition, 1992) (VESCH).
2. The contractor shall apply permanent or temporary soil stabilization to all denuded or disturbed areas within 7 days after final grade is reached on any portion of the site. Soil stabilization must also be applied to the denuded or disturbed areas which may not be at final grade but which will remain undisturbed for longer than 30 days. Soil stabilization measures include vegetative establishment, mulching and the early application of grave base material on areas to be paved.
3. All erosion and sediment control measures are to be placed prior to or as the first step in construction.
4. The contractor shall inspect all erosion control measures periodically and after each runoff-producing rainfall event. Any necessary repairs to maintain the effectiveness of the erosion control devices and cleanup of sedimentation are the responsibility of the contractor and shall be made immediately.
5. The contractor shall limit site access by construction vehicles to entrances protected by a stone construction entrance (VESCH Std. & Spec. 3.02) or an approved comparable control measure. Sediment shall be removed from paved areas on a daily basis.
6. Stockpiles of soil and other erodible materials shall be stabilized or protected with sediment trapping measures. The contractor is responsible for the temporary protection and permanent stabilization for stockpiles on site as well as for materials transported from the project site.
7. The contractor shall monitor and take precautions to control dust including (but not limited to) use of water, mulch, or chemical dust adhesives and control of construction site traffic.
8. Effluent from de-watering operations shall be filtered or passed through an approved sediment trapping device, or both, and discharged in a manner that does not adversely affect adjacent properties, wetlands, waterways or the storm drainage system.
9. The contractor is responsible for installation and maintenance of any additional control measures necessary to prevent erosion and sedimentation as determined necessary by any authorized City of Norfolk personnel.
10. Temporary erosion and sediment control measures are not to be removed until all disturbed areas are stabilized. After stabilization is complete, all measures shall be removed within 30 days. Trapped sediment shall be spread, seeded, and mulched.
11. Other than foundation plantings, trees and shrubs located within the City right-of-way or within the Chesapeake Bay Preservation Area Resource Protection Area Buffer will be disturbed only where indicated after having been permitted by the Bureau of Parks and Forestry.
12. Should the proposed demolition impact any trees within the Chesapeake Bay Preservation Area Overlay District Resource Protection Area or City right-of-way, the contractor must contact the Bureau of Parks and Forestry for information on any additional permit requirements.

## **Responsible Land Disturber Notification**

Project name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Plan Reference Number (if applicable): \_\_\_\_\_

Date: \_\_\_\_\_

The following person \_\_\_\_\_ (print),  
\_\_\_\_\_ (sign), is identified as

responsible for carrying out the land disturbing activity associated with the above-referenced project. This person meets the applicable requirements of Virginia Code Section 10.1 – 563 and 10.1 – 566 by virtue of the following (check the category that applies):

\_\_\_\_\_ Responsible Land Disturber Certificate

\_\_\_\_\_ DCR Certification for Combined Administrator,  
Administrator, Plan Reviewer, Inspector, or Contractor

\_\_\_\_\_ VA Professional Engineer, Land Surveyor, Landscape  
Architect, or Architect.

Responsible Land Disturber contact information:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Pager # \_\_\_\_\_

**Before commencing land-disturbing activities, return the completed form to:**

**Environmental Services Bureau, Rm. 508  
City Hall Building, 810 Union Street  
Norfolk, VA 23510**

**For information call: (757) 664-4368**